

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, February 21, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Ty Camp

C. PRESENTATIONS

1. None

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – December 2021, General Fund Budget Projections as of January 2022, and Utility Fund Budget Projections – January 2022.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests.
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report.
7. Code Enforcement Report

8. 2021 Racial Profiling Report**F. JOINT PUBLIC HEARING WITH PLANNING AND ZONING COMMISSION**

1. Conduct a Joint Public Hearing with the Planning and Zoning Commission for the purpose of receiving oral comments from any interested person(s) concerning the proposal to amend the City's Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G. *Bobby Warren, Mayor and Rick Faircloth, Planning and Zoning Commission Chairman*

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on January 17, 2022, the Special Session Meeting held on January 17, 2022, and the Special Session Meeting held on January 31, 2022. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2022-03, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$105,000 by decreasing line items 01-31-3001 (Salaries) by \$90,000 and line item 01-31-3055 (Health Insurance) by \$15,000 and increasing line item 01-31-5515 (Consultant) by \$105,000. *Austin Bleess, City Manager*
3. Consider Resolution 2022-06, authorizing the City Manager to enter into an Agreement with Jeffery S. Ward & Associates, Inc. for the 2020 FMA Program Home Elevation Grant Administration & Project Management Services. *Austin Bleess, City Manager*
4. Consider Resolution No. 2022-07, selecting contractors to complete home elevation work in relation to the FY2020 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
5. Consider Resolution No. 2022-08, authorizing the City Manager to negotiate an agreement with FGM Architects for design of a new Jersey Meadow Golf Course Club House. *Robert Basford, Parks and Recreation Director*
6. Consider Ordinance No. 2022-04, amending the General Fund Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, in the amount not to exceed \$75,000 by decreasing line items 01-12-5023 (Grants and Incentives) by \$75,000 and increasing line item 01-12-5515 (Consultant Services) by \$75,000 and authorizing the City Manager to execute all documents required to do an Economic Feasibility Study for a multi-purpose stadium to be located in TIRZ 2. *Austin Bleess, City Manager*
7. Consider Resolution No. 2022-09, authorizing the City Manager to work with Tradition Energy to seek energy proposals and execute contract documents to provide electricity for City facilities. *Austin Bleess, City Manager*
8. Consider Ordinance No. 2022-05, amending the General Fund Budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022 in the amount not to exceed

\$58,430 by increasing line items 01-13-4504 (Software Maintenance) by \$15,540 and line item 01-13-6573 (Computer Equipment) by \$42,890 from the General Fund Restricted Balance 01-0-2226 (Restricted 1% Cable Franchise Fee) in order to set up three cameras for the broadcasting of up to 15 council meetings a year; and authorizing the City Manager to execute all documents and agreements with Swagit Productions, LLC, a sole source vendor, for the purchase, installation, and maintenance of broadcasting/video streaming equipment. *Austin Bless, City Manager*

9. Consider Ordinance 2022-06, amending the Jersey Village Code of Ordinances at Chapter 2, Article IV, Division 2, Section 2-142(c)(4) to provide for revisions to the schedule of fees related to Planning and Zoning (P&Z) fees. *Lorri Coody, City Secretary*

H. REGULAR AGENDA

1. Consider Resolution No. 2022-10, receiving the Planning and Zoning Commission’s Final Report concerning the proposal to amend the City’s Zoning Ordinance to grant a Specific Use Permit to allow the operation of an Assisted Living and Memory Care Center on the tract of land located at lot 2, block 5 of the Northwest Station, Section 2, with a street address of 9300 Savile Lane within the City of Jersey Village in Zoning District G. *Rick Faircloth, Chairman, Planning and Zoning Commission*
2. Consider Ordinance No. 2022-07, amending the Comprehensive Zoning Ordinance of the city, by granting Jersey Village Lifestyle, Ltd., a Specific Use Permit (the “Specific Use Permit”) to allow the operation of an Assisted Living and Memory Care Center on a tract of land located within the city limits at 9300 Savile Lane, Jersey Village, Texas, 77040, and in “Zoning District G”; providing requirements and conditions for the Specific Use Permit; containing findings and other provisions relating to this Ordinance; providing a penalty in an amount not to exceed two thousand dollars (\$2,000) for violations hereof; providing for severability; and, providing an effective date. *Harry Ward, Director of Public Works*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic

Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney.

K. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney, a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *City Council*

L. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

- 1. Consider Resolution 2022-11, authorizing the City Manager to sign the Letter of Intent between the City of Jersey Village and KHJR Real Estate Advisory Services LLC relating to the development of Jersey Village TIRZ Number 2. *Austin Bless, City Manager*

N. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakewood, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 16, 2022 at 5:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, TRCM, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."